



Section A, Part 9: Communication

**National Student Council
Distinguished Student Leaders
Activity Sign-Off Forms (9 of 13)**

Knowledge Builders:

- 9.1 Identify 4 common elements of communication and explain the role of each in the communication process. Completed Date: _____
- 9.2 List the 8 common influences on communication. Select 5 and explain how they affect the way we communicate. Completed Date: _____
- 9.3 Explain 5 ways for students to become better listeners. Completed Date: _____
- 9.4 Identify 10 conditions that block effective communications. Select 5 to define and suggest strategies to address them. Completed Date: _____

Demonstration of Skills and Knowledge:

- 9.5 Compose a letter or memo for use in your current or past council role to demonstrate your ability to communicate effectively in print. Completed Date: _____
- 9.6 Compose an email or PowerPoint presentation you created for use in your current or past council role to demonstrate your ability to communicate effectively in electronic form. Completed Date: _____
- 9.7 Demonstrate your ability to effectively communicate orally. Completed Date: _____
- 9.8 Demonstrate your ability to speak effectively using proper stage and podium etiquette. Completed Date: _____

- | | |
|--|--|
| <input type="checkbox"/> Dresses appropriately for presentation | <input type="checkbox"/> Is prepared – practiced and has organized notes |
| <input type="checkbox"/> Finishes within allotted time | <input type="checkbox"/> Speaks clearly in appropriate volumes |
| <input type="checkbox"/> Avoids filler words (uh, um, ah) | <input type="checkbox"/> Makes appropriate eye contact with audience |
| <input type="checkbox"/> Maintains forward posture to the audience | <input type="checkbox"/> Uses acceptable stance and body movements |

Adviser Initials and Date: _____